



BA-PHALABORWA MUNICIPALITY

MEMORANDUM

- BUDGET AND TREASURY -

**TO** : *Prospective Service Provider*  
**FROM** : *SCM /STORES*  
**DATE** : *18/04/2023*  
**ENQUIRIES** : *STORES*  
**TELEPHONE** : *015 780 6361/62*  
**REF** : *REQ2876*

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **26/04/2023 at 12H00**

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
5	5 Laptops with the following spec:		
	OS: Win 10 Pro		
	Processor: 11th Gen Intel Core i7		
	Chipset: AMD Integrated Soc		
	Ram: 8GB		
	Storage: 1TB SSD		
	Ports: USB, HDMI, RJ45		
	Screen: 15.6 inch		
	SEE ATTACHED FOR MORE SPECIFICATION		
5	Laptop Backpack size 15.6 inch		

**Please number your quotes (Your Ref no)**

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Pin
- A service provider be registered with central supplier database (CSD)
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Completed MBD4 (Declaration of Interest) Form
- Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for B-BBEE)  
20 is further evaluated as: 20 for 100% Black owned; 18 for at least 51% Black owned; and 14 for Less than 51% Black owned

**Fill in and Return the Declaration of Interest Form.**



**Specification for Laptop**

**Corporate Services**

**ICT Unit**

Description	Quantity	Specification	
<b>Carry bag</b>	<b>5</b>	<b>Back Pack</b>	
<b>Laptop</b>	<b>5</b>	Operating system: Processor: Chipset: Memory: RAM (1 x 8 GB) Storage: M.2 SSD Graphics: Audio: Display  Power: adapter Battery type: Battery and Power: minutes Wireless connectivity:  Ports:	Windows 11 Pro 11 <sup>th</sup> Gen Intel Core i7 AMD Integrated SoC 8 GB DDR4-3200 MHz 1 TB GB PCIe® NVMe™ AMD Radeon™ Graphics Dual speakers 39.6 cm (15.6") diagonal FHD (1920 x 1080) micro-edge anti-glare 250 nits 45% NTSC 45 W Smart AC power 3-cell, 41 Wh Li-ion Up to 9 hours and 30 minutes Realtek RTL8822CE 802.11a/b/g/n/ac (2x2) Wi-Fi® and Bluetooth® 5 combo 1 Thunderbolt™ 4 with USB Type-C® 40Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, Sleep and Charge) 1 USB Type-A 10Gbps signaling rate ( Sleep and Charge) 1 USB Type-A 10Gbps signaling rate

		<p>1 headphone/microphone combo 1 AC smart pin 1 RJ45 Slot 1 HDMI 2.1 True Vision 720p HD camera with integrated dual array digital microphones</p> <p>Webcam:</p> <p>Weight: 1.69 kg Dimensions: 35.85 x 24.2 x 1.79 cm</p>
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Quantity X5

CARRY BAG – BACK PACKS X 5

Prepared By

Barry NE

Date

04/04/23

Recommended/ Not Recommended

IT Manager

RAS

Date

04/04/2023

Approved / Not Approved

Senior Manager: Corporate services

[Signature]

Date

[Signature]